

Gazette

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Council and Main Committees

Council of the University

Nomination of an external member of Council

Under regulation 9.3 of Congregation Regulations 2 of 2002, the nomination below shall be deemed to be approved unless not later than **4pm on 28 November** the Registrar has received from not fewer than 20 members of Congregation a written request for a postal ballot to be taken in respect of that nomination.

Approval of the nomination of Charles Harman as an external member of Council

The nomination by Council, under the provisions of section 4 (7)–(10) of Statute VI, of Charles Harman as an external member of Council for four years from Hilary term 2020, is submitted for approval.

Notes on the nominated external member of Council

Charles Harman has over 30 years' experience in a variety of commercial and banking roles. He graduated in Philosophy, Politics and Economics (Magdalen, 1984) and joined Credit Suisse First Boston as a graduate recruit, where he was appointed as Managing Director in 1993. Following this he worked in other investment banking roles, particularly focusing on emerging markets.

He joined Cazenove in 2001 as Managing Director, advising a range of FTSE 100 companies, and, following the acquisition of the firm by JP Morgan, was made Head of UK Investment Banking at JP Morgan. In 2011 he was appointed Chief Executive Officer of BXR Partners, an emerging markets investment group, where he was responsible for successfully realigning the firm's investment business across several new sectors and geographical regions, including Africa and South America.

In 2015 he returned to JP Morgan as Vice-Chairman and has responsibility for some of the firm's largest clients from the UK and South Africa.

Charles is also a business ambassador and Chair of the London Leadership Team of United Purpose, an international development charity, and Chair of Peters,

Fraser & Dunlop, a UK-based literary agency and publisher. He has been a member of Council since Hilary term 2018 and also serves on the Finance Committee, the Nominations Committee and the Committee to Review the Salaries of Senior University Officers.

Council of the University

Changes to Regulations

Council has made the following changes in regulations, to come into effect on **29 November**.

(a) Regulations for the administration of the University's Intellectual Property Policy

Explanatory Note

On the recommendation of the Research and Innovation Committee and the Planning and Resource Allocation Committee, and in response to the priority in the University Strategic Plan 2018–23 to increase capacity to make strategic investment in research (Priority 10), Council has approved the creation of a Strategic Research Fund (SRF). The SRF will focus on making major transformative investments, beyond the means of any single unit and spanning disciplines, which position the University for global pre-eminence in a significant research area in 3–5 years' time. The intention is that the SRF will invest £5–10 million in total per annum in its initial years of operation.

The proposed initial sources of funding for the SRF include unrestricted trust fund and endowment income, philanthropy and that part of the returns from the exploitation of intellectual property that are allocated to the University centrally (the Capital Fund and the General Revenue Account).

Text of Regulations

In Council Regulations 7 of 2002, amend Parts 6–7 as follows (new text underlined, deleted text struck through):

'6. (1) Where exploitation is through the medium of a company formed for the purpose, royalty or sales fee income received by Oxford University Innovation Limited or the University

from the company shall be treated in accordance with regulation 7 below.

(2) The respective shareholdings in the company of the researchers and the University (or Oxford University Innovation Limited) shall be negotiated at the time of formation or capitalisation; and unless otherwise agreed, revenues generated by the shareholdings (both capital and income receipts) shall be retained by the shareholders, and shall not be subject to distribution under regulation 7 below.

(3) If the intellectual property transferred to the company benefited from a grant by a fund administered by the University or Oxford University Innovation Limited under an arrangement which recognised the grant by earmarking some of the University shareholding, revenues generated by those earmarked shares (both capital and income receipts) shall be re-invested in the fund. Other revenues generated by the University's shareholdings (both capital and income receipts) shall be distributed as follows:

	%
Oxford University Innovation Limited	15
Department/Faculty	25
John Fell Fund	10
Capital Fund ¹	50

¹The first £10 million of revenues generated by the University's shareholdings in any company which is due to the Capital Fund under the above table shall instead be allocated to the Strategic Research Fund (amounts above £10 million shall revert to the Capital Fund).

7. (1) In this regulation the expression "net revenue" means gross revenue less professional fees and expenses and other outgoings in managing and protecting the intellectual property (including 30% as a contribution towards the costs of Oxford University Innovation Limited); procuring any necessary clearances, rights and approvals; and making arrangements for exploitation.

(2) "University milestone payment" means a payment which is referable to the progress of research or development by the University, but which is not covering or supporting the cost of such research or development: the expression does not include a payment for the right to use intellectual property, or a payment referable to the progress of research or development by a party other than the University (such as a licensee).

(3) Subject to paragraph (7) below, ~~Where~~ where there is a receipt by the University which is in the nature of a University milestone payment, no part of the net revenue shall be distributed to the researcher: the net revenue shall be distributed as to 40 per cent to the General Revenue Account and as to 60 per cent to the department(s).

(4) Subject to paragraph (7) below, ~~Other~~ net revenue received by the University shall be distributed as follows, unless otherwise specified in arrangements for commissioned works:

appropriate, and if deemed appropriate by the Committee, offer feedback and advice to Council on policies or strategy for fundraising and alumni relations;

(3) seek to promote and facilitate fundraising and alumni relations within the collegiate University; and

(4) refer cases which in its view raise issues of a reputational, ethical or similar nature to the Committee for the Review of Donations Committee to Review Donations and Research Funding;

Total net revenue	Researcher(s)	General Revenue Account	Department(s)
Up to £50K	85.7%*	14.3%*	0%
Band from £50K and up to £500K	45%	30%	25%
Over £500K	22.5%	40%	37.5%

2 In Council Regulations 1 of 2010, concerning the Financial Regulations, amend Part 2.3 as follows (new text underlined):

2.3 Philanthropic Donations

(1) The Gift Registry oversees the management of philanthropic donations, gifts and associated income. Advice should be sought from the Gift Registry where uncertainty exists on the nature of a receipt. All such cash gifts and grants, and all other undertakings to make future payment, must be directed, forwarded or otherwise notified promptly to the Gift Registry with the supporting information prescribed in the Cash Handling and Banking process. The Gift Registry operates a dedicated bank account for the receipt and management of such donations in the name of University of Oxford Development Trust Fund (OUDT).

(2) If such a cash gift or grant exceeds £20,000, or involves future payment, no payment should be accepted, conditions agreed, or formal receipt provided, without prior reference to the Development Office.

(3) The Registrar, the Pro-Vice-Chancellor (Development and External Affairs), the Director of Finance and the Chief Development Officer are authorised to issue a formal receipt on behalf of the University. The Chief Development Officer has delegated this activity to the Gift Registry.

(4) Where necessary, and in consultation with the LSO and the Taxation team, the Development Office will determine: whether a gift should simply be received and acknowledged; whether a University trust regulation should be made; whether an undertaking to make future payments should be made the subject of a binding covenant; whether the commitment to future payment is more in the nature of a nonbinding pledge.

The percentage asterisked above in the General Revenue Account column is intended to put the University in funds to pay all Employer's salary costs, such as National Insurance, Apprenticeship Levy, and any other payroll-related taxes imposed by HMRC, but otherwise to leave the General Revenue Account out of the allocation of the band in question. Both asterisked percentages shall be adjusted to match this intention, as and when the rates of said costs vary.

due to the General Revenue Account under paragraphs (3) and (4) above will be allocated to the Strategic Research Fund. Any such net revenues arising from a single commercialisation event above this amount shall revert to the General Revenue Account. Income due to the General Revenue Account under paragraphs (5) and (6) shall be unaffected and remain allocated to the General Revenue Account in full.

(b) Regulations for the Committee for Development and Alumni Relations and the Financial Regulations

Explanatory Note

The following changes are made to substitute in the new name of the Committee to Review Donations, which was renamed as the Committee to Review Donations and Research Funding in Trinity term 2019 (see *Gazette* No 5429, 25 July 2019, p632).

Text of Regulations

1 In Council Regulations 15 of 2002, in Part 17 relating to the Committee for Development and Alumni Relations, amend regulation 17.3 as follows (new text underlined, deleted text struck through):

17.3. The committee shall:

(1) advise Council on strategy and policy relating to development and alumni relations and the alignment of development and alumni relations priorities with the strategic objectives of the University;

(2) monitor the implementation and effectiveness of the University's policies and procedures relating to development and alumni relations, reporting and referring matters to Council as

(5) Where intellectual property benefits from a grant by a fund administered by the University or Oxford University Innovation Limited, the distribution of net revenue shall follow the table in paragraph (4) of this regulation, save that the shares payable to the General Revenue Account (or an appropriate proportion of those shares, where the grant by the fund represents only a part of the funding for the development of the intellectual property) shall be passed instead to the fund once the University has discharged its obligation to pay the employer's National Insurance Contribution(s).

(6) Whenever the intellectual property in question consists in courseware, or in commissioned works for incorporation in or conversion into courseware, the percentages in paragraph (4) above, in all but the lowest band, shall be adjusted so that the aggregate of the percentages allocated to the General Revenue Account and to departments shall be divided as to one-third to the General Revenue Account, one-third to departments, and one-third to the e-learning Development Fund.

(7) The first £10 million of net revenues from any single commercialisation event

(5) All future commitments shall be made the subject of a binding covenant where decisions on University expenditure have to be made in advance of receipt of the funds.

(6) Where necessary, trust regulations, prepared by secretaries to divisional boards (or their equivalent in the case of budgetary units not in divisions) and taking advice where necessary from the LSO, are approved by the General Purposes Committee of Council, having authority to approve trust regulations under Council Regulations 15 of 2002.

(7) In considering the acceptability or otherwise of any donation, the Development Office must have regard to the guidelines made under Council Regulations 15 of 2002 concerning the Committee to Review Donations and Research Funding. In particular the Development Office must have regard to the possibility that funds may originate from illegal sources. They should exercise particular caution where:

- (a) having been offered large donations from persons unknown to them, they do not receive satisfactory replies to the further enquiries they make;
- (b) donations are conditional on particular individuals or organisations being used to do work for the University;
- (c) offers of donations in cash are made for a certain period of time, during which the University receives the interest, before the capital sum is returned to the donor at the end of the specified period;
- (d) offers of donations in foreign currencies are made for a certain period of time, during which the University receives the interest, before the capital sum is returned to the donor in the form of a sterling cheque at the end of the specified period. All such cases must be referred promptly to the Registrar, and advice should be sought from the LSO.

(8) Every proposed donation to the University of £20,000 or more, and cumulative gifts equal to or exceeding, in total, £20,000, must be reviewed under the framework for the acceptability of donations and research funding for a decision on whether its acceptance may breach the guidelines governing the acceptance of gifts by the University (cumulative gifts shall be treated as

one gift and a decision taken at the point when the threshold of £20,000 is crossed). This may involve a referral to the Committee to Review Donations and Research Funding. When it is the judgment of the Pro-Vice-Chancellor (Development and External Affairs) that acceptance of any donation may breach those guidelines* he/she must refer the donation to that body for its consideration and decision.

* The guidelines governing the acceptance of gifts by the University are made under the authority of Council Regulations 15 of 2002 concerning the Committee to Review Donations and Research Funding.

3 Ibid, amend Part 4.1 as follows (new text underlined):

‘4.1 Research Projects

- (1) All financial matters relating to research awards and contracts must be managed in accordance with the University’s Managing Research Awards and Projects process.
- (2) All applications to outside bodies for research funds must be submitted via RS. Every application of £20,000 or more will be reviewed under the framework for the acceptability of donations and research funding for a decision on whether its acceptance may breach the guidelines governing the acceptance of gifts by the University (which may involve a referral to the Committee to Review Donations and Research Funding). When it is the judgment of the Pro-Vice-Chancellor (Research) that acceptance of any funding may breach those guidelines he/she must refer the funding to that body for its consideration and decision.
- (3) In terms of expenditure incurred on a research award or contract, heads of unit are responsible for ensuring that:
 - (a) all applications to outside bodies are prepared in accordance with University’s Policy on the Costing and Pricing of Research (thereby complying with the Government’s Transparent Approach to Costing (TRAC) Guidance and Full Economic Costing (FEC) Guidelines);
 - (b) the funds awarded by the research funder are sufficient to meet the financial commitments required under the award;
 - (c) wherever possible, budgetary units should recover the FEC of research undertaken and when it is not possible to recover FEC, units should

consider the impact on the overall position of the unit;

(d) the unit has procedures in place to manage compliance with research funder terms and conditions on different awards, and maintains an adequate audit trail.

(4) The application of financial limits on the approval of expenditure on research awards should be made by reference to Table B above.

(5) RS is responsible for negotiating research and research-related contracts and grant conditions on behalf of the University.

(6) The accounting for all research projects undertaken by the University is overseen by Research Accounts in the Finance Division, which must also raise all invoices, claims and financial statements for externally funded research awards.

(7) Principal investigators are responsible to heads of units for ensuring that they comply with these regulations, and that research and expenditure are undertaken in compliance with the terms and conditions of each award funder.’

(c) Regulations for the Pitt Rivers Museum, the History of Science Museum and the Oxford Botanic Garden and Arboretum

Explanatory Note

The following changes are made to correct minor errors identified in the drafting of Council Regulations 4 of 2019 (Pitt Rivers Museum), Council Regulations 5 of 2019 (History of Science Museum) and Council Regulations 6 of 2019 (Oxford Botanic Garden and Arboretum). In the regulations for the Pitt Rivers Museum the title ‘Professor of Anthropology’ is amended to ‘Chair of the School of Anthropology and Museum Ethnography’ as that is the current title of the role. In the regulations for the History of Science Museum the ‘Professor of the History of Science’ is added as a Visitor. In the regulations for the Oxford Botanic Garden and Arboretum there is a duplication of persons appointed by Council so the ‘three individuals appointed by Council, who need not be members of Congregation and may be internal or external’ are deleted.

Text of Regulations

1 In Council Regulations 4 of 2019, amend regulation 3 as follows (new text underlined, deleted text struck through):

3. The Visitors of the Pitt Rivers Museum shall be:

- (1) a chair who shall be appointed by the Vice-Chancellor;
- (2) the Pro-Vice-Chancellor with responsibility for Gardens, Libraries and Museums (GLAM);
- (3) one of the Proctors or the Assessor as may be agreed between them;
- (4)–(7) up to four persons appointed by Council, ensuring a balance of representation from across the four academic divisions;
- (8) the Director of the Oxford University Museum of Natural History;
- (9) the Professor of Anthropology Chair of the School of Anthropology and Museum Ethnography or his or her nominee;
- (10) a person appointed by the School of Archaeology.

2 In Council Regulations 5 of 2019, amend regulation 2 as follows (new text underlined, deleted text struck through):

2. The Visitors of the Museum shall be:

- (1) a chair who shall be appointed by the Vice-Chancellor;
- (2) the Pro-Vice-Chancellor with responsibility for Gardens, Libraries and Museums (GLAM);
- (3) one of the Proctors or the Assessor as may be agreed between them;
- (4) the Professor of the History of Science;
- (4)–(7)(5)–(8) up to four persons appointed by Council, ensuring a balance of representation across the four academic divisions.

3 In Council Regulations 6 of 2019, amend regulation 2 as follows (new text underlined, deleted text struck through):

2. The Visitors of the Oxford Botanic Garden and Arboretum shall be:

- (1) a chair who shall be appointed by the Vice Chancellor;

(2) the Pro-Vice-Chancellor with responsibility for Gardens, Libraries and Museums (GLAM);

(3) one of the Proctors or the Assessor as may be agreed between them;

(4) the Sherardian Professor of Botany, who shall be called Keeper of the Oxford Botanic Garden and Arboretum;

(5) a person appointed by the Department of Plant Sciences;

~~(6)–(8) up to three individuals appointed by Council, who need not be members of Congregation and may be internal or external;~~

(9)(6) the Director of the Oxford University Museum of Natural History;

~~(10)–(13)(7)–(10)~~ up to four persons appointed by Council, ensuring a balance of representation from across the four academic divisions.

General Purposes Committee of Council

Corrigendum

Establishment of the DeepMind Professorship of Artificial Intelligence

When §348 of Council Regulations 24 of 2002, relating to the DeepMind Professorship of Artificial Intelligence, was added (*Gazette* No 5256, 7 November 2019, p97), an error was made in the composition of the electoral board. This should have read as follows (new text underlined, deleted text struck through):

'...

2. The Professor shall be elected by an electoral board consisting of:

...

(2) the head of the college to which the professorship shall be for the time being allocated by Council, or, if the head is unable or unwilling to act, a person appointed by the Governing Body of St Peter's College~~that college~~ on the occurrence of a vacancy to act as an elector on that occasion;

...'

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Austin, N O, Campion Hall
Evans, R M, Wolfson
Gelles-Ebner, H, Magdalen
Ghazirad, M, Faculty of Clinical Medicine
Heath, K P, Lady Margaret Hall
Ivanova, M, University College
Kalisch, M J, Worcester
Lauri, T, Faculty of Social Studies
Mondino, A, St Hilda's
Ritchie, M A, IT Services
Southern, H I J, Ripon College Cuddesdon
Walker, K E, Careers Service
Westwood, B T, Trinity
White, T, St Edmund Hall
Wicks, E, Faculty of Clinical Medicine

Congregation

Congregation 18 November

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation 19 November

The meeting of Congregation is cancelled. The sole business comprises questions to which no opposition has been notified and in respect of which no request for adjournment has been received, and the Vice-Chancellor will accordingly declare the Oration presented and the Resolution carried without a meeting under the provisions of Sect 7 (1) of Statute VI.

(1) Presentation of Vice-Chancellor's Oration

The Oration delivered by the Vice-Chancellor on 14 October will be presented.

The Oration was published as Supplement (1) to *Gazette* No 5254, 24 October 2019.

(2) Voting on a Resolution approving the conferment of an Honorary Degree

(For explanatory note and text of resolution see *Gazette* No 5255, 31 October 2019, p84.)

Congregation 28 November

Elections

CONTESTED ELECTION

Faculty of Oriental Studies

UNCONTESTED ELECTIONS

Prevent Steering Group

Faculty of Law

Details are in 'Elections' section below.

Congregation 3 December

¶ Members of Congregation are reminded that any two members may, not later than **noon on 25 November**, give notice in writing to the Registrar that they wish to oppose or amend the legislative proposal below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the legislative proposal shall be declared carried, and the meeting may be cancelled.

Voting on Legislative Proposal: Statute VI

Explanatory Note

The legislative proposal below provides for changes to the composition of, and attendance at, Council, following recommendations in the self-review of effectiveness carried out by Council in the last academic year in accordance with regulation 11 of Council Regulations 13 of 2002, and a change to the age limit of external members made on the recommendation of Council's Nomination Committee.

Number of external members

Arising from Council's self-review of effectiveness, the proposed change to section 4 increases the number of external members from four to five, given the value that is added to Council discussion through access to external expertise and perspective. Additionally this will permit the external members to share the additional time commitment of attendance at Council committees. The remainder of the section, and cross-references to it elsewhere in the Statute, have been revised accordingly.

Age limit for external members

On the recommendation of the Nominations Committee and Council, the proposed change to section 11(3) raises the age at which external members of Council must step down from 66 to 75. This change is proposed to bring the age limit in line with the maximum age for faculty membership, and to widen the pool of potential nominees for external member positions.

Attendance at Council of a representative of the early career research staff

Arising from Council's self-review of effectiveness, the proposed change to section 13 provides for the attendance at Council of a representative of the early career research staff on the same basis as the student representatives, to provide a voice at Council for such an important staff group. The representative would attend for unreserved business and would not be able to vote. Further discussion will take place with the early career research staff community and Research and Innovation Committee on the means of appointing the representative and the period of office. Following that, changes will be made to Council Regulations 13 of 2002, which will be published in the *Gazette* in the usual way, to take effect if and when the proposed changes to Statute VI are approved. Meanwhile Council is minded to invite a representative of the early career research staff to attend its meetings ahead of the formal changes taking place.

Other changes

References to gender identity have been removed throughout.

In section 7(4)(a)(ii), the cross-reference to regulation 9 of Council Regulations 21 of 2002 has been updated to refer to regulation 10, following changes to those regulations with effect from 11 July 2014, as had already been flagged on the Statutes and Regulations website.

In sections 25 and 26, cross-references to sections 22 and 23 have been corrected to refer to sections 23 and 24.

In section 9(1)(a) the reference to the Charities Act 1993 has been updated to refer to the Charities Act 2011.

WHEREAS it is expedient to change the existing provisions of Statute VI, concerning Council, NOW THE UNIVERSITY OF OXFORD, in exercise of the powers in that behalf conferred upon it by the Universities of Oxford and Cambridge Act, 1923, and of all other powers enabling it, ENACTS, subject to the approval of Her Majesty in Council (excluding sections 19 to 26), AS FOLLOWS.

1 In Statute VI, concerning Council, amend as follows (new text underlined, deleted text struck through):

‘Functions and Powers

1. Council shall be responsible, under the statutes, for the advancement of the University’s objects, for its administration, and for the management of its finances and property, and shall have all the powers necessary for it to discharge these responsibilities.
2. In the exercise of its functions and powers Council shall be bound by all resolutions passed by Congregation and all other acts done or decisions taken by Congregation in accordance with the statutes and regulations, and shall do all things necessary to carry them into effect.
3. (1) Subject to the provisions of the statutes and regulations, Council may from time to time delegate responsibility for any matter to any other body or person and may delegate such powers (other than the power to put statutes to Congregation) as it may consider necessary for the discharge of this responsibility, but any such delegations may be withdrawn (either generally or in respect of a specific item) at any time, nor shall such delegations relieve Council of general responsibility for the matters delegated.
 - (2) Any body to which or person to whom Council has delegated responsibility and powers under sub-section (1) above may, unless Council otherwise determines, sub-delegate them to another body or person.

Membership

4. Subject to sections 5 and 8-12 of this statute, Council shall consist of:

- (1) the Vice-Chancellor;
- (2) the Chairman Chair of the Conference of Colleges;
- (3), (4) the Proctors;
- (5) the Assessor;
- (6) a member of Congregation elected by the Conference of Colleges;
- (7)-(1011) ~~four~~ five external persons nominated by Council and approved by Congregation;
- (121)-(154) the Heads of the Divisions of Humanities; Mathematical, Physical and Life Sciences; Medical Sciences; and Social Sciences;

(165)-(198) four members of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences;

(2019)-(232) four members of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences;

(243)-(265) three members of Congregation, not necessarily being members of any division and not in any case being nominated in a divisional capacity, who shall be elected by Congregation.

5. (1) The election to Council of the members of Congregation in the three categories defined respectively in sub-sections (165)-(265) of section 4 of this statute shall be subject to the provisions of sub-sections (2)-(5) below.
 - (2) Not more than three members of the governing body of any one college, society, or Permanent Private Hall may at any time serve as members of Council elected from those three categories taken together.
 - (3) If the outcome of any election within any one or more of those three categories would otherwise result in there being more than three such members of Council, the number in excess of three shall be eliminated by comparing the votes received in that election by each of the candidates in question, confirming the election of the candidate or candidates receiving the highest number of votes until the limit described in sub-section (2) above has been reached, and disqualifying the remaining candidates.
 - (4) If any election is uncontested, a candidate who is returned unopposed shall for the purposes of sub-section (3) above be ranked ahead of all other candidates (unopposed or otherwise) to whom ~~he or she is~~ they are senior in academic standing.
 - (5) Where it is necessary to rank unopposed candidates of equal academic standing or to make a choice between candidates who have received an equal number of votes, the ranking or choice shall be determined by lot.

6. Council may, but is not obliged to, co opt up to three members of Congregation as additional members of Council, one of whom may serve as a deputy chairman chair of Council under section 7(4)(a)(ii) below.

7. (1) The Vice Chancellor, or a Pro-Vice-chancellor appointed as chairman chair under section 10(3) below, shall normally take the chair at meetings of Council.
 - (2) In the event that the person under sub-section (1) above cannot or should not act as chairman chair, a member of Council serving as deputy chairman chair shall take the chair.
 - (3) The chairman chair shall have a second or casting vote in the event of equality of voting.
 - (4) (a) Council may appoint up to two deputy chairsmen:
 - (i) an external member of Council, appointed under section 4(7)-(110) above, who shall take the chair for the discussion of items of business in which the chairman chair of the Council meeting has a conflict of interest;
 - (ii) a Pro-Vice-Chancellor, appointed under regulation 910 of Council Regulations 21 of 2002, who shall take the chair when the chairman chair cannot or should not act as chairman chair for reasons other than a conflict of interest.
 - (b) In the absence of the appropriate deputy chairman chair appointed under (a) above at a meeting, the Vice-Chancellor or the Pro-Vice-Chancellor appointed as chairman chair of Council under section 10(3) shall have discretion to appoint an alternate.
- (5) The appointment of a deputy chairman chair under sub-section (4) above shall be made on the recommendation of the Vice-Chancellor or the Pro-Vice-Chancellor appointed as chairman chair of Council under section 10(3).
- (6) Where a person is appointed as deputy chairman chair under sub-section (4)(a)(ii) above who is not a member of Council when appointed, that person shall thereupon become a co-opted member of Council and shall remain a member of Council for as long as ~~he or she~~ they remains a deputy chairman chair.
- (7) Each deputy chairman chair shall hold office for a period of up to four years and shall be eligible for reappointment.
- (8) Each deputy chairman chair may exercise all the functions of the chairman chair at any meeting when the chairman chair cannot or should not act.

8. (1) Members of Council elected under section 4(165)-(265) or appointed as an external member under section 4(7)-(110) above shall serve for a period of four years and shall be eligible to serve for a second consecutive period of four years.
- (2) The member of Council elected under section 4(6) shall serve for such period as may be determined under the regulations of the Conference of Colleges.
- (3) (a) Members of Council co-opted under section 6 may serve for a period of up to four years and shall be eligible to serve for a second consecutive period of up to four years.
- (b) The term of a person whose co-optation is made expressly subject to an appointment under section 7(4)(a)(ii) will expire on the appointment of a deputy ~~chairman~~ chair who is not when appointed a member of Council.
- (4) A member who has served two consecutive periods of four years under sub-sections (1) or (3) above shall not be eligible to serve as an elected external or co-opted member of Council earlier than four years after the end of ~~his or her~~ their period of service.
- (5) Vacancies caused other than by expiry of term as a member shall be filled for the remaining period of office of the member replaced in the same manner as that member took up office except on termination of Council membership under section 9 (1) of an *ex officio* member serving under section 4(1)-(5) or (121)-(154), when the vacancy shall be filled in accordance with section 10.
- (6) A person who is elected or nominated to fill a vacancy under sub-section (2) above shall be eligible to serve as an elected or external member of Council after the expiry of the period referred to in sub-section (2) for a period of four years and shall be eligible to serve for a second consecutive period of four years.
9. (1) Membership of Council shall terminate:
- (a) automatically on disqualification from acting as a Trustee by virtue of section 72 178 of the Charities Act 1993 2011 or any statutory re-enactment or modification of that provision;
- (b) for good cause, defined as behaviour incompatible with the member's duties as a Trustee of the University;
- (c) automatically at the close of an academic year for absence without permission from a prescribed number of meetings in that year, as determined by regulation;
- (d) automatically on a member elected under section 4(165)-(265) ceasing to be a member of Congregation;
- (e) automatically on an external member appointed under section 4(7)-(110) becoming the resident holder of a teaching, research, or administrative post in the University or in any college, society, or Permanent Private Hall;
- (f) automatically for an existing appointed, elected or co-opted member on taking office which entitles him or her to serve as an *ex officio* member of Council;
- (g) in accordance with section 8 above on expiry of term;
- (h) in accordance with section 11 below unless the Chancellor shall determine otherwise in an individual case;
- (i) on acceptance by Council of the resignation of a member.
- (2) The decision to remove a member under sub-section (1)(b) above shall only be made by unanimous ballot of all Council members entitled to vote (not including the member whose removal is the subject of the ballot) in accordance with a procedure laid down by Council by standing order.
10. (1) On termination of Council membership under section 9(1) above of an *ex officio* member other than the Vice-Chancellor, the appropriate body shall appoint a replacement Council member who shall serve with voting rights but that appointment shall cease automatically on a new appointment to the underlying post;
- (2) for the purposes of sub-section (1) above, the appropriate body shall be as follows:
- (a) under section 4(2), the Conference of Colleges;
- (b) under section 4(3)-(4), a substitute qualified under section 17 of Statute IX shall be appointed by the head of the college or society that elected the Proctor in question, or, if the head is absent or the headship is vacant, the viceregent;
- (c) under section 4(5), a substitute qualified under section 17 of Statute IX shall be appointed by the head of the college or society that elected the Assessor, or, if the head is absent or the headship is vacant, the viceregent;
- (d) under section 4(121)-(154), the relevant divisional board.
- (3) On termination of Council membership under section 9(1) above of the Vice-Chancellor, one of the Pro-Vice-Chancellors shall be appointed ~~chairman~~ chair by the Chancellor or, in default of appointment by the Chancellor, by Council.
11. (1) No person appointed, elected, or serving as a member of Council while holding any academic post of the University or any other of the university or college posts specified in section 3(6)-(9) of Statute IV shall continue to serve on Council after having retired from that post (or, in the case of a person retiring at different dates from those university and college posts previously held by him or her, after the date of the later of those retirements), unless the Chancellor shall otherwise determine in an individual case.
- (2) No person who has previously retired from any of the university or college posts specified in section 3(6)-(9) of Statute IV, and who does not continue to hold another such post, shall be appointed or elected a member of Council, unless the Chancellor shall otherwise determine in an individual case.
- (3) No other person appointed, elected, or serving as a member of Council while not holding such a university or college post shall continue to serve on Council, and no such person shall be appointed or elected a member of Council, after the 30 September immediately preceding ~~his or her~~ their 75th 66th birthday, unless the Chancellor shall otherwise determine in an individual case.
12. (1) If at any time a vacancy arises through an appointing or electing body having failed to make an appointment or, in the case of an election, through insufficient nominations having been received by the due date or for any other reason, the Vice-Chancellor and Proctors shall appoint a person to the vacancy.
- (2) This section shall apply to vacancies arising on termination of Council membership which in the opinion of Council have not been filled within a

reasonable time by the appropriate body under section 10(2)(b) and (3), such opinion to be determined by a two-thirds majority of those present and voting.

13. Council shall determine by regulation arrangements whereby three student members and a representative of the early career research staff shall be entitled to attend meetings of Council except for such matters of business as may be prescribed by regulation.

14. Any member of Council, and the chairman chair or vice-chairman chair of any committee of Council who is not a member of Council, may be relieved of such of their his or her university duties, without loss of stipend, as Council shall determine; and Council shall be empowered to make such financial provision as it thinks fit for the carrying out of any of the duties of which such person has been relieved either by Council or by their his or her college, society, or Permanent Private Hall.

Regulations

15. Council shall have the power to make regulations not inconsistent with the statutes.

16. Council may authorise any other body or person to make regulations not inconsistent with the statutes, or with regulations made by Council, dealing with such matters as Council shall think fit to delegate.

17. Regulations made under section 15 or section 16 of this statute may:

- (1) be designed to give detailed effect to the statutes; or
- (2) provide for any matter not provided for in the statutes.

18. (1) Regulations made under section 15 or section 16 of this statute may at any time be annulled, amended, or repealed by Council by regulation.

(2) A body to which or person to whom the power to make regulations has been delegated under section 16 of this statute may unless Council otherwise directs amend or repeal regulations made by that body or person.

(3) The power to annul, amend, or repeal regulations under this section shall not apply to regulations made by the Rules Committee under Statute XI unless Council is required to do so by a resolution of Congregation.

19. (1) All regulations made under sections 15 and 16 of this statute and the annulment, amendment, or repeal of any such regulation (referred to below as “a change

in regulations”) shall be published in accordance with either of the following procedures (a) or (b):

(a) a change in regulations shall be published on the University’s Web site, and a brief descriptive notice of the regulations, which shall include the address of the location on the University’s Web site at which the full text of the change in regulations may be found, shall be published in the *University Gazette*; the regulation shall come into force from the fifteenth day after the date of the publication of the descriptive notice in the *University Gazette* (though a regulation may contain an earlier or later date from which it comes into force), unless notice of a resolution calling upon Council to annul or amend the regulation is received by the Registrar by noon on the eleventh day after the day on which the descriptive notice was published;

(b) a change in regulations shall be published in the *University Gazette* and shall come into force from the fifteenth day after the date of its publication (though a regulation may contain an earlier or later date from which it comes into force), unless notice of a resolution calling upon Council to annul or amend the regulation is received by the Registrar by noon on the eleventh day after the day on which it was published.

(2) If such notice is received, the regulation shall not come into force until it has been approved by Congregation.

(3) A change in regulations made or approved by the Education Committee under regulation 2.4(1) of Council Regulations 15 of 2002 shall be published in accordance with (1)(a) above, unless the Education Committee requires otherwise.

(4) All other changes in regulations shall be published in accordance with (1)(b) above.

20. (1) Regulations and amendments to regulations made under this statute shall bind all members of the University.

(2) Council, or, in a case falling within the delegated authority of any of the main standing committees of Council referred to in section 23 below, that committee, may however, by a resolution carried by not less than two-thirds of the members present and voting, suspend the operation of any regulation, other than a

regulation made by the Rules Committee under Statute XI, to cover some specific case.

Conduct of Business

21. (1) No business shall be transacted at any meeting of Council unless a quorum is present.

(2) Council shall lay down by regulation the definition of, and the application of rules governing, its quorum.

22. Council may lay down the procedure for the conduct of its business by regulation, standing order, or otherwise as it thinks fit.

Committees

23. (1) Council shall have the following main standing committees and shall lay down by regulation their composition and principal terms of reference, powers, and duties:

- (a) Education Committee;
- (b) General Purposes Committee;
- (c) Personnel Committee;
- (d) Planning and Resource Allocation Committee;
- (e) Research and Innovation Committee.

(2) These committees may include persons who are not members of Council, or who are appointed by persons or bodies other than Council, in addition to members of Council, but may not consist wholly of such persons.

24. (1) Council may set up such other standing or temporary committees as it may from time to time think fit.

(2) These committees may consist wholly or partly of persons who are not members of Council or who are appointed by persons or bodies other than Council.

25. The composition, terms of reference, powers, and duties of committees set up under section 23~~2~~ of this statute shall be laid down by Council, by regulation or otherwise as Council shall think appropriate, subject to the provisions of the statutes and regulations.

26. (1) The Registrar shall publish annually a list of all the current committees which have been set up under sections 23~~2~~ and 24~~3~~ of this statute, except those which have been set up by statute or regulation, and shall on request supply to any member of Congregation details of their terms of reference and current membership.

Notices

(2) The Registrar shall also on request supply details of the current membership of committees set up by statute or regulation.'

2 The changes to sections 1-18 of this Statute shall be effective from the date on which they are approved by Her Majesty in Council; sections 19-26 shall have immediate effect.

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs R Thomas at the University Offices, Wellington Square (telephone: (2)80317; email rebecca.thomas@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

General Notices

Recognition of Distinction

2020 EXERCISE

Applications are invited for the 2020 Recognition of Distinction exercise to confer the title of full professor at the University of Oxford. The closing date for applications will be **noon on 7 January 2020**. All those employed by the University in academic or senior research roles are eligible to apply, as are other University employees who are making a significant and sustained academic contribution to the University. Applications are especially welcome from under-represented groups in order to address the under-representation of women and minority ethnic staff among the University's senior academics.

The online system will be open for applications between **Wednesday, 13 November 2019** and **noon on Tuesday, 7 January 2019**.

The call for applications and procedures document with full details of the exercise and how to apply is available at: www.admin.ox.ac.uk/personnel/staffinfo/recognition.

Industrial action

Following a ballot of UCU Oxford members on pay and conditions, industrial action will take place at universities around the country including Oxford. UCU has given notice of intention to take action with strike days planned for 25-29 November and 2-4 December; action short of a strike will start on 25 November and terminate no later than 29 April 2020.

The industrial dispute is between the University and UCU and therefore only applies to University employees and work within the University and not to college duties; members of staff who are not taking strike action should attend work and continue business as normal. Further information will be available on the Staff Gateway.

University Calendar

ONLINE EDITION

As of Michaelmas term 2019, the *University Calendar* is now published online and is accessible to members of the University with a Nexus single sign-on. We aim to update the *Calendar* at least once a term, as well as the main update in Michaelmas term each year. The latest version of the *Calendar* can be found on the *Gazette* website at: <https://gazette.web.ox.ac.uk/university-calendar>.

The online edition follows the content of the print edition, but contains links to departments, colleges and other University entities. It omits the printed version of Council and committee memberships in favour of links to the online record of such memberships, which are kept up to date.

PRINT EDITION

The print edition of the *University Calendar* is published annually in Michaelmas term. Individual entries are sent out to be updated to departments, faculties, colleges and other centres and institutions in Hilary term, but we are happy to receive updates all year round.

Because the *Calendar* is now available online to all staff, and because many copies of the *Calendar* were being printed needlessly, we have greatly reduced the number of copies printed and have restricted print distribution to those individuals and institutions for whom a print edition is essential. All library copies are still being printed and distributed. If you previously received a printed *University Calendar* and have not received one this year, and if you have a genuine need for a print copy, please contact us at gazette@admin.ox.ac.uk. Copies can also be purchased from OUP once the *Calendar* is published this month.

UPDATES AND CORRECTIONS TO THE UNIVERSITY CALENDAR

We encourage divisions, departments, colleges and other institutions featured in the *Calendar* to send us updated information on a schedule which suits them, but we do aim to update the online *Calendar*

at least once per term. We are happy to receive updates either piecemeal as they occur, or on a termly basis; we will send reminders once per term to our existing contacts.

If any individual spots an error in their own (or another's) listing, please do let us know. We will correct the online edition straightaway and the print edition will be updated in the following Michaelmas term.

For further information or to send us update/correction notices, please email gazette@admin.ox.ac.uk.

Guidelines for academic leave

Academic staff are reminded of the guidelines for applying for and taking leave, which are published on the Personnel Services website: www.admin.ox.ac.uk/personnel/staffinfo/academic/guidelinesforleave.

Appointments

Mathematical, Physical and Life Sciences

HEADSHIPS OF DEPARTMENTS

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Department of Statistics upon **Professor Alison Etheridge**, DPhil Oxf, Professor of Probability, for 3 years until 31 August 2022.

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Subdepartment of Astrophysics upon **Professor Robert Fender**, PhD Open, Professor of Physics, for a period of 5 years from 1 October 2019.

The Mathematical, Physical and Life Sciences Board has conferred the Headship of the Subdepartment of Atomic and Laser Physics upon **Professor Simon Hooker**, DPhil Oxf, Professor of Atomic and Laser Physics, for a period of 5 years from 1 September 2019.

The Mathematical, Physical and Life Sciences Board has conferred the Acting Headship of the Subdepartment of Theoretical Physics upon **Professor Andre Lukas**, PhD Munich, Professor of Theoretical Physics, from 1 September 2019 until 31 December 2019.

APPOINTMENTS

David Tew, PhD Camb, Associate Professor of Theoretical Chemistry and Fellow of St Hilda's, from 1 February 2020 to 31 January 2025

REAPPOINTMENTS

Professor Charlotte Williams, PhD Imp, Associate Professor of Inorganic Chemistry and Fellow of Trinity, from 1 November 2019 to retirement

Visiting Professorships

Mathematical, Physical and Life Sciences

Professor Sir John Ball, DPhil Sus, Professor of Mathematics, Heriot-Watt, and Senior Fellow, Hong Kong Institute for Advanced Study, City University Hong Kong; Visiting Professor in Mathematics from 1 November 2019

Professor Christopher McKee, PhD Berkeley; Visiting Professor in Physics for a further period of 3 years from 25 October 2019

Professor Paul Seymour, DPhil Oxf, Professor of Mathematics, Princeton; Visiting Professor in Mathematics from 23 October 2019

Musical and other Events

New College

ORGAN RECITAL

Robert Quinney will perform music by Bach, Byrd, de Grigny, Heiller and Scheidemann at 8.30pm on 22 November to celebrate of 50 years of the Grant, Degens & Bradbeer chapel organ. Free admission; more information: www.newcollegechoir.com.

CHRISTMAS CONCERT

The Choristers of New College Choir with **Oliver Wass**, harp, directed by Robert Quinney, will perform Britten's *A Ceremony of Carols* at 3pm on 21 December in the chapel. Tickets: www.ticketsource.co.uk.

Lectures

Mathematical, Physical and Life Sciences

Mathematical Institute

An event will take place 10am-5pm on 23 November in the lecture theatre, Weston Library, to celebrate the 400th anniversary of the Savilian Chair of Geometry. Organised with the British Society for the History of Mathematics. Entrance free; to register: <https://visit.bodleian.ox.ac.uk/event/savilian-professors-of-geometry>.

Subject: 'Savilian Professors of Geometry'

Medical Sciences

Centre for Personalised Medicine

Professor Dame Sue Hill, NHS England, will deliver the Centre for Personalised Medicine Annual Lecture at 6pm on 28 November in the Mathematical Institute (L2). More information and to register: cpm.well.ox.ac.uk/event/annual-lecture-2019-professor-dame-sue-hill.

Subject: 'Developing the NHS Genomic Medicine Service: underpinning precision medicine'

Social Sciences

Saïd Business School

The following events will take place at the Saïd Business School.

ENGAGING WITH THE HUMANITIES

Dr Jim Harris will talk at 2.30pm on 6 December, followed by a Q&A. Registration required: <https://oxford-saïd-engaging-harris.eventbrite.com>.

Subject: 'A good mix: Krasis and the Ashmolean as an interdisciplinary forum'

ART AT OXFORD SAÏD - BUSINESS TALK

Alex Heath, Managing Director, International Art Consultants, and **Dr Craig Knight**, Director, Identity Realization Ltd, will talk at 6.45pm on 11 December, followed by a Q&A. Registration required: <https://oxford-saïd-art-heath.eventbrite.com>.

Subject: 'Making art work in the workplace'

Examinations and Boards

Institutes, Centres and Museums

Oxford Martin School

PUBLIC LECTURE

Dr William Bird, Intelligent Health, will lecture at 5pm on 2 December. Registration required: www.oxfordmartin.ox.ac.uk/events/revolution-in-healthcare.

Subject: 'Why we need a fourth revolution in healthcare'

Colleges, Halls and Societies

Keble

NUMBERS AND NOTES

A one-day event will take place on Saturday, 16 November, in the Pusey Room. Speakers: Robin Wilson, Susan Wollenberg, Rupert Jeffcoat, Alain Goriely, Lucie Domino, Andrew Parrott, Robert Saxton and Tom Hammond-Davies. Followed by organ recital. Free, but numbers limited. To register: music@keble.ox.ac.uk.

Subject: 'Connections between maths and music'

Examinations for the Degree of Doctor of Philosophy

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**Examinations for the Degree of Doctor
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**Examinations for the Degree of Master
of Science**

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Colleges, Halls and Societies

Obituaries

St Hilda's

Yvonne Margaret Turner (*née* Hall),
29 January 2019; 1950. Aged 87.
Patricia Mary Woodall, 2 June 2019;
Exhibitioner 1948. Aged 89.

Trinity

Michael Rawstone Caroe, 27 September
2019; 1942. Aged 94.
Anthony William Corbett, 9 September
2019; 1979. Aged 59.
David Robin Lowson Erskine, 1 August
2019; 1954. Aged 86.
Charles Gill, 29 July 2018; 1979. Aged 61.
Andrew George Aitken Gray, 16 October
2019; 1962. Aged 75.
Derek Henderson, 13 June 2019; 1947.
Aged 93.
Francis Michael Merifield, 4 October
2019; 1954. Aged 85.
**Professor Sir Fergus Graham
Burtholme Millar**, FSA, FBA, 15 July
2019; 1955, Honorary Fellow 1992.
Aged 84.
Professor Mark Percy Owen Morford,
14 October 2019; 1948. Aged 90.
Donald William Charles Morrison,
13 August 2019; 1953. Aged 84.
Professor Raymond Lindley Nichols,
27 September 2019; Rhodes Scholar
1960. Aged 81.
Hugh Edward Norton, 11 August 2019;
1956. Aged 83.
Henry Fairfax Robert Perrin, 31 May
2019; 1945. Aged 91.
Major John Deane Plummer,
24 November 2018; 1946. Aged 90.
Peter Lawrence Stoddart, 19 April 2019;
1954. Aged 84.
Michael Anthony Walker, 14 July 2019;
1963. Aged 74.
Major General Henry Gabriel Woods,
CB, MVO, MBE, MC, DL, DLitt, FRSA,
19 September 2019; 1942. Aged 95.

Elections

Contested election 28 November

The nomination period for these elections closed at 4pm on Thursday, 31 October. The following election will be contested and the result determined by postal ballot of the eligible electorate.

Faculty Boards

BOARD OF THE FACULTY OF ORIENTAL STUDIES

- Two persons elected by and from the members of the Faculty of Oriental Studies with immediate effect to MT 2020 [*vice* Christian C Sahnner, St Cross, and Professor Alain F George, Wolfson]

The following nominations have been received:

Jennifer Guest, MA Oxf, MA Waseda, PhD Columbia, Fellow of Queen's

Nominated by:

I Bangha, Wolfson
D P Brookshaw, Wadham
C Z Minkowski, Balliol
U Roesler, Wolfson

Candidate statement:

[No statement submitted]

Dr Otared Haidar, BA Damascus, MSt DPhil PGDip Oxf

Nominated by:

A M A Abdou, Oriental Studies
E Çakir, Oriental Studies
J Hagiwara, Oriental Studies
H Haj Omar, Oriental Studies
H Kaji, Oriental Studies
T H Kandoura, Oriental Studies
K Nishizawa, Oriental Studies
S Shayani, Oriental Studies
Y S Vevaina, Wolfson

Candidate statement:

[No statement submitted]

Judith Olszowy-Schlanger, PhD Camb, HDR Paris, Fellow of Corpus Christi

Nominated by:

J B Lewis, Wolfson
U Roesler, Wolfson
A G Salvesen, Mansfield
D G K Taylor, Wolfson

Candidate statement:

I hereby apply to become a member of the Faculty Board of the Faculty of Oriental Studies. As a Professor in Hebrew and Jewish Studies I believe it will be particularly useful and coherent for me to be able to contribute to the collective management and scientific oversight of the Faculty.

Uncontested elections

Nominations for these elections closed at 4pm on Thursday, 31 October 4pm. As the number of nominations received is no more than sufficient to fill the following vacancies, the candidates nominated below shall be deemed to be duly elected as of Thursday, 31 October 2019 (as per Congregation regulations 2 of 2002, regulations 8.2 (3) and 8.2 (6); Council Regulations 17 of 2002, regulations 22 and 26; and Council Regulations 19 of 2002, regulations 40 and 44). For the purposes of elections, academic standing is as defined in Council Regulations 22 of 2002, Part 2: Academic Precedence and Standing, made by Council on 26 June 2002.

Other Committees and University Bodies

PREVENT STEERING GROUP

- Five persons elected by Congregation with immediate effect to MT 2022 [*vice* The Revd Canon Dr Judith D Maltby, Corpus Christi; Professor Lucia Zedner, All Souls; Dr J B Katz, St Anne's; Judge Catherine M E O'Regan, Mansfield; and Dr Evelyn D James, Business Administration]

The following nominations have been received:

Dr Liam Francis Gearon, BA Lanc, MPhil Exe, PhD Sur, Fellow of Harris Manchester, Department of Education

Nominated by:

Dame Helen F Ghosh, Master of Balliol
J A Shaw, Principal of Harris Manchester, Faculty of Theology and Religion
H R Woudhuysen, Rector of Lincoln, Faculty of English Language and Literature
M J Snowling, President of St John's, Faculty of Psychological Studies
C Hulme, Brasenose, Department of Education
Sir Ralph Waller, Harris Manchester, Faculty of Theology and Religion

Dr Eveline D James, BSc PhD R'dg, UAS

Nominated by:

C J Carrington, Business Administration
K J Dexter, MPLS Divisional Office
J L Makkreel, Estates Services
P S Prince, Capital Projects

Dr J B Katz, MA DPhil Oxf, Fellow of St Anne's

Nominated by:

Professor Sir John Vickers, Warden of All Souls
J S Bowers, Principal of Brasenose
H M King, Principal of St Anne's
C M Y Fabre, All Souls, Philosophy

Revd Canon Dr Judith D Maltby, BA Illinois, MA Oxf, PhD Camb, Fellow of Corpus Christi, Faculties of Theology and Religion, and of History

Nominated by:

H D Moore, President of Corpus Christi, Faculty of English
D Armstrong, Corpus Christi, Department of Materials
S C Mortimer, Christ Church, Faculty of History
G P Tapsell, Lady Margaret Hall, Faculty of History

Advertisements

Professor Lucia H Zedner, BA York, MA DPhil Oxf, Fellow of All Souls, Faculty of Law

Nominated by:

Professor Sir John Vickers, Warden of All Souls, Faculty of Social Sciences (Economics)

M F Bosworth, St Cross, Faculty of Law
R Harris, All Souls, Faculty of History
I P Rumfitt, All Souls, Faculty of Philosophy

Faculty Boards

BOARD OF THE FACULTY OF LAW

- Two Ordinary Members elected by and from all members of the faculty as per Regulation 10 of Council Regulations 19 of 2002 with immediate effect to MT 2021 [*vice* Dr Julie A Dickson, Somerville] and to MT 2020 [*vice* Professor Louise Gullifer, Harris Manchester]

The following nominations have been received:

Julie Dickson, LLB Glas, MA DPhil Oxf, Fellow of Somerville

Nominated by:

M F Bosworth, St Cross
A C L Davies, Brasenose
J J W Herring, Exeter
J S Payne, Merton

Professor Jennifer S Payne, MA Camb, MA Oxf, Fellow of Merton

Nominated by:

M F Bosworth, St Cross
A C L Davies, Brasenose
I S Loader, All Souls
K Van Zwieten, Harris Manchester

Notes

Nominations in writing for the elections on 28 November, by four members of Congregation other than the candidate, were received by the Elections Office, at the University Offices, Wellington Square, up to 4pm on 31 October.

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

Advertising enquiries

Email: gazette.ads@admin.ox.ac.uk

Telephone: 01865 (2)80548

Web: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>

Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71-150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71-150 words.

See our website for examples of whether an advertisement is considered commercial or private: <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see <https://gazette.web.ox.ac.uk/classified-advertising-gazette>.

Extracts from the terms and conditions of acceptance of advertisements

General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

Note. When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

Disclaimer

7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.

Advertisers' Warranty and Indemnity

13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at <https://gazette.web.ox.ac.uk/classified-advertising-gazette>, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

Miscellaneous

Charity concert in All Souls chapel on Sun, 17 Nov at 7pm. In aid of Kamran's Ward, John Radcliffe Hospital, for children with cancer. Bach's motet *Singet dem Herrn*, Handel's *Concerto Grosso Op6/7* and *Coronation Anthem*, and Purcell's *Fairest Isle*. Oxford Elysian ensemble, Radley College choristers, conductor Stephen Clarke. Tickets on the door £15, cash only (nearest ATM at 3 High St, opposite Turl St). Contact: amcooke@me.com.

Poetry Readings at the Quaker Meeting House, 6.30 for 7pm, 43 St Giles'. All welcome. 16 Nov: Fiona Sampson will read from her forthcoming collection *Come Down*, an exploration of belonging to place and to a family. 23 Nov: Lucy Newlyn, Fellow Emeritus of St Edmund Hall, will launch her new collection *Vital Stream*, and talk about creativity.

The Anchor pub, dining rooms and terrace - close to Jericho. We serve simple, honest, fresh food with daily changing seasonal specials, an extensive wine list and great beer. Our 2 private dining rooms can seat 14 and 16 and are available for meetings or dinner parties. We are open 9am-11pm Mon-Fri and 8am-11pm Sat and Sun. 2 Hayfield Rd, Oxford OX2 6TT. Tel: 01865 510282. Web: www.theanchoroxford.com.

Stone Pine Design card publisher specialising in wood engraving, linocuts and Oxfordshire. Beautifully produced, carefully selected designs by internationally renowned artists. Web: www.stonepinedesign.co.uk.

St Giles' Parish Rooms for hire. Ideally located close to the city centre at 10 Woodstock Rd OX2 6HT. There is a main hall and a meeting room that can be hired together or separately, and full kitchen facilities. For enquiries regarding availability and to arrange a site visit, contact Meg Peacock, Benefice Manager: 07776 588712 or sgsmbenefice.manager@gmail.com.

Research participants sought

Healthy volunteers aged 18-45 needed for a drug study investigating how a commonly used antidepressant influences how people process emotional information about themselves and others. 2 sessions, c7 hours in total. In the first session we will check your suitability; in the second session you will take the study tablet and complete some psychological tasks on the computer. You will be compensated for your time. More information: catherine.hobbs@psych.ox.ac.uk.

Could you help us investigate Typhoid Fever? We're looking for volunteers aged 18-60 to help us understand more about typhoid fever. If you are interested in finding out more, please visit our website: <https://>

trials.ovg.ox.ac.uk/bottlenecks. If you would like any further information regarding the study please contact us: email info@ovg.ox.ac.uk or tel 01865 611400.

Investigating a new vaccine against Meningitis B in Oxford. Help us develop a new Meningitis B vaccine! All participants will be reimbursed for their time, travel and inconvenience, up to £630. To check your eligibility please visit: <https://trials.ovg.ox.ac.uk/trials/vambox>. If you would like any further information regarding the study please contact us: email info@ovg.ox.ac.uk or tel 01865 611400.

Groups and societies

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30am-noon (excluding the Christmas vacation). Newcomers with children (aged 0-4) meet every Fri in term 10.15am-11.45am. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, an opportunity to explore Oxfordshire and an Opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS) is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

Restoration and Conservation of Antique Furniture

John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

Sell your unwanted books

Sell your unwanted books at competitive prices. If you need extra space or are clearing college rooms, a home or an office, we would be keen to quote for books and CDs. Rare items and collections of 75 or more wanted if

in VG condition; academic and non-academic subjects. We can view and collect. Contact Graham Nelson at History Bookshop Ltd on 01451 821660 or sales@historybookshop.com.

Antiques bought and sold

Wanted and for sale - quality antiques such as furniture, fire guards, grates and related items, silver, pictures, china and objets d'art. Please contact Greenway Antiques of Witney, 90 Corn Street, Witney OX28 6BU on 01993 705026 or 07831 585014 or email jean.greenway@hotmail.com.

Services Offered

Big or small, we ship it all. Plus free pick-up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: staff@mbesummertown.co.uk. Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: staff@mbeheadington.co.uk.

Airport transfer/chauffeur service. If you are looking for a reliable and experienced transfer service I would be happy to discuss your needs. Last year I handled 328 airport transfers successfully and I have over 20 years' experience. Account customers welcome and all major credit cards accepted. Comfortable and reliable Heathrow service. Contact Tim Middleton. Tel: 07751 808763 or email: timothy.middleton2@btopenworld.com.

Independent Pensions and Financial Advice. Austin Chapel Independent Financial Advisers LLP provide bespoke pensions and financial advice to staff working for the University of Oxford. We provide Annual Allowance and Lifetime Allowance pension tax mitigation advice and calculations. In addition, we can provide projections of future pension benefits to ensure your retirement plans are on course to meet your retirement income requirements. We also offer an independent investment review service to help ensure that your investment portfolio still meets your current attitude to risk and is tax efficient. The initial meeting can be held at your workplace, home or our central Oxford offices. There is no cost for the initial meeting. For more information contact Gary O'Neill on 01865 304094 or email gary.oneill@austinchapel.co.uk.

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Domestic Services

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Houses to Let

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Flats to Let

Bright 1-bedroom partly furnished apartment located on the first floor of a pleasant small block of flats. 1 double bedroom, bathroom, large living room and fitted kitchen. Secure onsite parking. Adjacent shops and with easy access to city centre/University. Suitable for non-smoking academics, postgraduates and professionals. Available 1 Dec, £975 pm. Contact Mark Carter: tel: 07768 687472 or email: mandjcarter@gmail.com.

Accommodation Offered

Visiting academics welcomed as paying guests for short or long stays in comfortable home of retired academic couple. Situated in quiet, leafy close in north Oxford within easy distance of main University buildings, town centre, river, shops and restaurants. Rooms have free TV, Wi-Fi, refrigerator, microwave, kettle, tea, coffee, central heating. Linen, cleaning, breakfast all included in the very moderate terms. Email: DVL23@me.com.

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Lovely sunny room with own bathroom in beautiful north Oxford house, ideally situated in quiet leafy location. Few mins' walk to Summertown, 5 min bus/bike ride to city centre. Perfect for single person. Fully furnished room with ultra-comfortable double bed, desk, broadband, washing machine, garden, parking. No other lodgers - just owner-occupier. Happy to consider short or long-term stay from £895 pm depending. All bills included. Tel: 07801 257137.

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Shortlet studios for singles or couples needing clean, quiet self-catering accommodation for weeks or months. Handy for High St (town, colleges), Cowley Rd (shops, restaurants), University sportsground (gym, pool), Oxford Brookes campuses, buses (London, airports, hospitals). Modern, self-contained, fully furnished including cooking and laundry facilities, en-suite bathroom, Wi-Fi broadband, TV/DVD/CD, central heating, cleaning and fresh linen weekly. Off-road parking for cars and bikes. Taxes and all bills included. Enquiries: stay@oxfordbythemonth.com.

Looking for 5-star serviced accommodation right in the heart of the city? Swailes Suites offer city centre, award-winning maisonettes and apartments providing that 'home from home' feel that will help you get the most out of your stay. The Swailes Suites 'easy in, easy out' flexible booking arrangements, from 3 days to 6 months, together with good transport links make arrival and departure hassle-free. Check out our website at www.swailessuites.co.uk, contact Debbie on 01865 318547 or email debbie@nops.co.uk. Office established more than 25 years in 47 Walton Street, Jericho, OX2 6AD.

Affordable serviced accommodation from £70 a night. Luxury apartments and houses within a short walk to the centre of Oxford suitable for singles, couples, families, professionals. Bills, taxes, internet, linen, housekeeping, self-check-in, cooking facilities, TV, heating, private parking (at some locations), private bathroom included. Stays from 2 days upwards with discounts for long-term bookings. Over 40 years of property letting experience. Enquiries: info@sleepandstayoxford.com.

Ashbrook Serviced Apartments are Oxfordshire's premier serviced apartment provider with a selection of luxury apartments based across Oxford and the surrounding areas. Free off-street parking, high-speed Wi-Fi, all bills, weekly linen and cleaning are included in the price. Please see our website for further information. Tel: 01865 589039. Email: contact@ashbrooklets.co.uk. Website: www.ashbrooklets.co.uk.

Holiday Lets

Cornwall cottage and restored chapel in quiet hamlet on South West Coast Path within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

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Notifications of Prizes, Grants and Funding

Please refer to the website, or contact the email address shown, for further details of the awards below.

Students of the University should refer to the Student Funding website for advice on fees and funding at www.ox.ac.uk/feesandfunding.

University of Cambridge: Ernest Oppenheimer Studentship

University of Cambridge; Ernest Oppenheimer Studentship; to support research projects directly leading to a PhD in Colloid Science broadly interpreted in biology, surface chemistry, materials science and nanotechnology; 42-month grant at current EPSRC rates and the University Composition Fee at the home rate, plus 36-month £7,000 pa contribution towards consumables and travel costs; midnight, 14 January; www.jobs.cam.ac.uk/job/23975

Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

University of Oxford

Department of Statistics; Florence Nightingale Bicentenary Research Fellow (2 posts); £41,526-£49,553; 8 January; https://my.corehr.com/pls/uoxrecruit/erq_jobspec_details_form.jobspec?p_id=142097

Colleges, Halls and Societies

Jesus; Welfare Officer; 9am, 19 November; www.jesus.ox.ac.uk/vacancies

Jesus; Chef de Partie; 9am, 20 November; www.jesus.ox.ac.uk/vacancies

Jesus; Food Services Administrator; 9am, 21 November; www.jesus.ox.ac.uk/vacancies

Jesus; Food Services Supervisor; 9am, 28 November; www.jesus.ox.ac.uk/vacancies

Linacre; non-stipendiary JRFs; 17 January; www.linacre.ox.ac.uk/about-linacre/vacancies

Merton; Senior Tutor/Senior Academic Registrar; £55,750-£64,605 with additional benefits; 13 December; www.merton.ox.ac.uk/vacancies

New College; Night Porter; £23,067 plus bonus; closed when filled; <http://bit.ly/36vBH4t>

Queen's; Associate Professorship or Professorship in Early Medieval History; 16 December; www.queens.ox.ac.uk/vacancies

St Cross; Weekend Porter; £19,612-£22,417; noon, 22 November; www.stx.ox.ac.uk/weekend-porter

Somerville; Chapel Director; termly stipend and single accommodation in college; noon, 27 November; www.some.ox.ac.uk/jobs

External Vacancies

University of Cambridge; 3-year Ernest Oppenheimer Early Career Research Fellowship (with effect from 1 October 2020); £32,816-£40,322 plus research and travel expenses; 14 January; www.jobs.cam.ac.uk/job/23947

Newnham College, Cambridge; Development Director; £72,689; noon, 9 January; www.newn.cam.ac.uk/about/vacancies

Trinity Hall, Cambridge; Bursar and Steward; c£97,500 plus benefits; noon, 22 November; www.trinhall.cam.ac.uk/about/vacancies/academic-vacancies

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Editors:

R S Cuomo, AB Bryn Mawr, MA Massachusetts
D L Doohar, MA Oxf

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Next Gazette: Thursday, 21 November

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Gazette Office

University Offices
Wellington Square
Oxford OX1 2JD

tel: Oxford (2)80549

email: gazette@admin.ox.ac.uk

